

**“Enhancing Whole Genome Sequencing (WGS), national infrastructures and capacities for COVID-19 and surveillance of other respiratory viruses in Italy”
(SeCOV+)**

Project number: 101102366

***Kick off meeting –9th October 2023, 2-4 p.m.
Virtual meeting***

Objectives:

- Engage participants, Affiliated Entities
- Provide information on the background of the project, its objectives and governance structures
- Present to all participants the activities to be conducted in each Work Package
- Share the administrative framework and rules to be considered during the project implementation
- Share and discuss the project time-line, deliverables and next steps

Participants:

- Funders and Project Officers
- Main and affiliated entities
- Subcontracted entities

Approx duration	Title	Presenting roles
15min	Welcome remarks	HADEA, ISS
15min	Overview of the background of the project, its objectives and governance structures	Project Coordinators
30 min	Description of the WP activities	WP leader/co-leader
15 min	Affiliated Entities (MS, FBK)	MS, FBK
10 min	Administrative framework and rules	SeCOV+ Project Manager
20 min	Q&A	Facilitated discussion
10 min	Project time-line, next milestones/deliverables and next steps	Project co-leader
5 min	Closing Remarks	HADEA, ISS