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Memorandum of Understanding (MoU)

Between

Name of Party: **International Plasma and Fractionation Association (IPFA)**

Address: Plesmanlaan 125, NL-1066 CX Amsterdam, The Netherlands

Represented by: Executive Director Dr Leni von Bonsdorff

And

Name of Party: **Italian National Blood Centre (CNS)**

Address: via Giano della Bella 27, Roma - 00162

Represented by: Director Dr Vincenzo De Angelis

We, IPFA and CNS, have agreed to collaborate and to prepare this MoU for the arrangements related to the:

29th IPFA/PEI International Workshop on the Screening and Surveillance of Blood-borne Pathogens to be held in Bologna, Italy on the 10-11 May 2023 (**Workshop**)

The Parties have agreed to collaborate and agree to the following articles and clauses:

Purpose and Scope

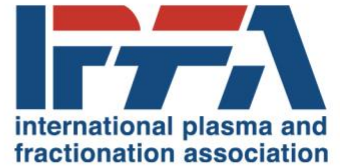
Goals and Objectives

The Workshop is an annual event arranged by IPFA in collaboration and with scientific support from PEI (Paul-Ehrlich-Institut, Germany). The Workshop is normally arranged in Europe and co-hosted by a national competent authority, a local blood, or a fractionation establishment. The Workshop addresses the detection, inactivation and epidemiology of new and old agents that threaten the safety of blood components as well as plasma medicines. The scientific programme focuses on items of specific interest for the blood and plasma collection establishments.

The Workshop will be open for anyone of interest in the field to attend.

In 2023, the Workshop will be held in Bologna, Italy.

Given the role of CNS as national competent authority for blood and blood components and its mission and tasks foreseen by law, with particular regard to the promotion of multidisciplinary activities beneficial for the national blood system, in 2023, CNS will act as the



local host for the workshop and is willing to support it as agreed below. In particular, this workshop would usefully contribute to the continuing development of scientific knowledge in view of ensuring the protection of donors and patients.

Roles and Responsibilities

The role of IPFA, responsibilities and rights:

1. IPFA will handle and is responsible for all the practical and financial arrangements related to the workshop, like the venue selection, hotel arrangements, meeting arrangements, including registration, on-site arrangements and lunch/dinner, sponsorship agreements with industry, contacts with speakers etc.
2. IPFA and PEI are together responsible and have the full rights to appoint the Scientific Programme Committee and build the scientific programme for the workshop.
3. IPFA will not have the right to use the logo of CNS in any other context than in promotion in relation to the workshop.

The role of CNS, responsibilities and rights

1. CNS can take part in the planning of the scientific programme by appointing one or two representatives for the Scientific Programme Committee.
2. CNS will be invited to give a welcoming presentation at the start of the workshop after the introductions by IPFA and PEI.
3. CNS will be mentioned as the host of the workshop.
4. CNS is willing to support IPFA for the arrangements of the workshop with a financial support of 12,000.00 euro. IPFA will report the expenses incurred to CNS after the workshop has taken place according to the template for financial expenses in Annex 1, and CNS can transfer the payment directly to IPFA after receiving this report.
5. CNS can support IPFA with local advice for the meeting arrangements.
6. CNS can support IPFA with promotion of the workshop in its own communication channels.
7. CNS will not have the right to use the logo of IPFA or PEI in any other context than in promotion in relation to the workshop.

Governance Structure and Reporting

IPFA, being responsible for the organisation of the workshop, will manage the progress, regularly updating CNS. Email correspondence and video calls will be the main channels for communication between the Parties involved.

Contact persons:



IPFA: Sophie Sanders
CNS: Livia Cannata

Review and Evaluation

It is intended by IPFA to make a post-event survey amongst the workshop participants. The Parties will have a video or similar meeting after the workshop to evaluate the workshop itself and the cooperation between the two parties.

Term of MoU

This MoU is agreed upon and signed for the 2023 workshop specifically. For any other or new event a new and separate MoU will need to be set-up and agreed upon.

Authorization

This MoU is not a legal undertaking. The signatories will abide by the terms to reach the objectives stated in the MoU, by striving to do their best.

DocuSigned by:
Leni von Bonsdorff
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For IPFA
Name: Dr Leni von Bonsdorff

Title: Executive Director

Date: 10/3/2022

DocuSigned by:
Vincenzo De Angelis
0740815E6B704BC...
For CNS
Name: Dr Vincenzo De Angelis

Title: Director

Date: 10/3/2022



Annex 1.

Template for reporting expenses incurred for the Workshop

IPFA/PEI Workshop

10-11May 2023, Bologna, Italy

Template for expense report for CNS to be filled in by IPFA after the workshop

Line	Item	Total Excl VAT	VAT	Per unit incl VAT	VAT Amount	Total incl VAT
	OVERVIEW EXPENDITURE					
1	Congress Venue	€ 0,00		€ 0,00	€ 0,00	€ 0,00
2	Promotion	€ 0,00		€ 0,00	€ 0,00	€ 0,00
3	Faculty & Board	€ 0,00		€ 0,00	€ 0,00	€ 0,00
4	IPFA Secretariat - indirect costs	€ 0,00		€ 0,00	€ 0,00	€ 0,00
5	Technical & Logistics	€ 0,00		€ 0,00	€ 0,00	€ 0,00
6	Catering	€ 0,00		€ 0,00	€ 0,00	€ 0,00
7	Social Program	€ 0,00		€ 0,00	€ 0,00	€ 0,00
8	Miscellaneous	€ 0,00		€ 0,00	€ 0,00	€ 0,00
	TOTAL EXPENDITURE	€ 0,00		€ 0,00	€ 0,00	€ 0,00