



*Istituto Superiore di Sanità*

**PROJECT " OPERATIONAL RESEARCH PROJECT TO INCREASE  
RETENTION IN ART THROUGH DECENTRALIZATION OF CARE AND  
COMMUNITY INVOLVEMENT HIV/AIDS"**

**AGREEMENT  
BETWEEN**

The **Istituto Superiore di Sanità** hereinafter referred to as "ISS", established in Italy – Rome Viale Regina Elena, 299 – 00161, legal registration number 80211730587 represented by its Financial Manager Dr. R. M. Martoccia

**AND**

The **Tigray Health Bureau** hereinafter referred to as "Bureau", established in Mekelle, Tigray, Ethiopia – T Number 0001451962 – represented by its legal representative , Mr. Hagos Godefay Debeb

**WHEREAS**

- Within the context of the "Operational Research project to increase retention in ART through decentralization of care and community involvement HIV/AIDS; the scientific coordinator to realize objectives has proposed to underwrite an agreement with Tigray Health Bureau
- This agreement establishes and defines the collaboration between ISS and Tigray Health Bureau as established by the technical annex (document A) which has to be considered as integral part of the current agreement,

**THE FOLLOWING IS AGREED AND STIPULATED**

**Article 1  
(Preamble)**

The above preliminary remarks are an integral part of the present agreement.





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**Article 2**  
**(Objectives)**

The present agreement regulates the collaboration between ISS and University for the realization of activities of the research line called A Family Counseling Approach.

Dr.ssa Raffaella Bucciardini is the scientific coordinator for ISS.

Mr. Atakilt Halefom is the scientific coordinator for the "Bureau".

The objectives of the agreement are detailed in the technical Annex (document A) which has to be considered as integral part of the current agreement.

**Article 3**  
**(Direction and coordination)**

1. The parties may agree to variations in the activities that may become necessary for the optimal achievement of the objectives. The aforementioned variations cannot affect or modify in any way the amount mentioned in article 4.
2. The ISS may at any time undertake verifications with the aim of ascertaining the state of advancement of the Institution's activities and their connection to carrying out the pre-established objectives.
3. The Bureau, in the person of the scientific coordinator, will deliver to ISS, at the end date of this agreement, a final report on the activities undertaken during the entire length of the research line and a financial report, accompanied by supporting documentation, signed by the legal representative.

**Article 4**  
**(Financing the research)**  
**(MANAGEMENT OF THE FINANCING)**

The maximum contribution the ISS will recognize in toto to finance the activities relative to the present agreement is set for the duration of the present act in the amount of Euro 112.682,90;

The above contribution will be paid, after receiving the relative invoices as follow:

⇒ € 67.609,74 after stipulation of this agreement

⇒ € 45.073,16 in date 31.12.2020, at the end of this agreement.





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- The contribution must be used exclusively for expenses incurred during the duration of the research project and for expenses strictly pertinent to the realization of research activities.
- In all cases, expenses not foreseen by the budget (document B), attached to the present agreement, may neither be undertaken nor, as a consequence, be recognized.
- It is allowed to pay permanent staff only if allowed by the Institution rules for personnel recruitment.
- The Bureau must justify the overhead cost at the end of the projects with a declaration of the Institution Legal Representative.
- A sole variation on the budget, will be permitted. This may take place exclusively within the limits of the overall contribution as constituted by each single entry in the budget and must be signed by the scientific manager and by legal representation.
- The same must be formally authorized by ISS.
- At the expiration of the present act the Institution must present a financial report of all expenses incurred, accompanied by documentation, either in the original or exact copies of the same, relative to the expenses effectively incurred, in order of the individual expense entries, and corresponding to the budget as presented.
- The aforementioned financial report must be approved by the scientific manager and the Institution's legal representative, or by a delegate of the same (should the signature be delegated, a copy of the delegation decree must be attached.)

### Article 5

#### *(Ownership of the scientific results)*

1. All scientific results developed under this Agreement shall be owned by ISS.
2. The Bureau can publish, present, or use any results arising out of this Study for their own instructional, research, or publication objectives, provided that such publication does not disclose any of ISS's Proprietary Information.

### Article 6

#### *(Unilateral withdrawal)*





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1. This agreement may be terminated by ISS or the Bureau upon at least sixty (60) days prior written notice to the other party that references a material breach of any of the terms and conditions of this Agreement, which breach the other party fails to cure within sixty (60) days from notice thereof.
2. If the Bureau do not realize the activities mentioned in the document A or do not present the scientific and financial report with all the documentation relative to the expenses effectively incurred, or any other financial documentation requested by the ISS must refund the ISS of the total amount of € 112.682,90

**Article 7**  
*(Length of the agreement)*

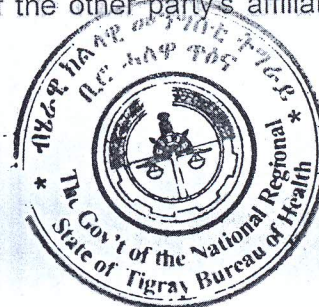
1. The effectiveness of this Act is subject to its publication on the ISS website according to the law art. 18, comma 5, D.L. n. 83/2012 and the present agreement will run by signature of both parties until 31th December 2020.

**Article 8**  
*(Disputes)*

1. The parties shall attempt to resolve all disputes through informal means. This may include mediation, arbitration, or any other procedures upon which the parties agree. Each party agrees that, prior to resorting to litigation to resolve any dispute, it will confer with the other party to determine whether other procedures that are less expensive or less time consuming can be adopted to resolve the dispute, which may include the following. Any and all divergences in the interpretation or the execution of this agreement, if not resolved by the parties will be devolved to the judgment of a board of arbitration composed of three members chosen, one by each party, and the third, who will act as board president, nominated by common agreement by the two arbitrators. The board of arbitration will decide without formalities and arbitration itself will take place at ISS

**Article 9**  
*(Use of other parties' names)*

1. Neither ISS nor the Bureau shall use directly or by implication the names of the other party, nor any of the other party's affiliates or





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contractors, nor any abbreviations thereof, or of any staff member, faculty member, student, or employee of the other party in connection with any products, publicity, promotion, financing, advertising, or other public disclosure without the prior written permission of the other party.

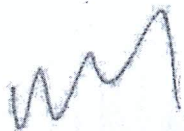
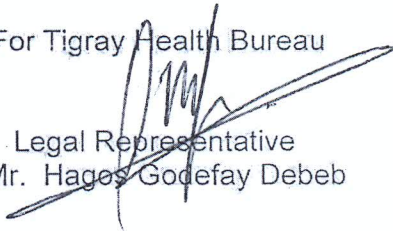
For Istituto Superiore di Sanità

Financial Manager  
Dott.ssa Rosa Maria Martoccia



For Tigray Health Bureau

Legal Representative  
Mr. Hagos Godefay Debeb



## TIGRAY HEALTH BUREAU FINANCIAL PLAN

Tigray FINANCIAL PLAN		
Items of expenditure		
<b>A.</b>	<b>Training</b>	
1a.	Focus group, workshops	4,392.00
2a		
3a	Training HEWs	5,036.00
4a	Periodic sharing and mutual learning meetings	1,833.00
5a	Family counseling	38,350.00
<b>Subtotal</b>		<b>49,611.00</b>
<b>B.</b>	<b>Research implementation</b>	
1b	Research TRHB	38,630.00
<b>Subtotal</b>		<b>38,630.00</b>
<b>C.</b>	<b>Supplies</b>	
1c	Office material	1,907.00
<b>Subtotal</b>		<b>1,907.00</b>
<b>D.</b>	<b>Services and other costs</b>	
3a	CASA local supervisor	6,216.00
3c	Transport	1,960.00
3d	Costs related to training activities	2,300.00
3e	Printing of didactic material	1,200.00
3f	Training monitoring	315.00
3g	General operating cost	300.00
<b>Subtotal</b>		<b>12,291.00</b>
<b>TOTAL DIRECT COSTS</b>		<b>102,439.00</b>
<b>D.</b>	<b>TOTAL INDIRECT COSTS</b> General expenditures (10% on direct costs)	<b>10,243.90</b>
<b>TOTAL COST OF THE PROJECT YEAR 1</b>		<b>112,682.90</b>

